

Harlan County High School  
SBDM Council Meeting Minutes

Date: July 12 2018 Time: 3:15 pm Location: HCHS Media Center  
Regular Meeting

I. Call Meeting to Order:

Principal Burkhart called the meeting to order at 3:20 pm.

II. Roll Call:

Ms. Alred, Mr. Henson, Mr. Nolan, Mr. Pace, Mrs. Turner, and Principal Burkhart.

Ms. Alred, Mr. Henson, Mr. Pace, Mrs. Turner, and Principal Burkhart are present.  
Mr. Nolan is absent. Quorum is present to proceed with the agenda.

III. Approval of Agenda:

- Motion to approve the agenda was made by Mr. Pace. Mr. Henson seconded. Consensus was reached.

IV. Approval of Minutes:

Approve minutes for Special Called meeting on June 25 2018.

- Motion to approve minutes for Special Called meeting on June 25 2018 was made by Ms. Alred. Mr. Henson seconded. Consensus was reached.

V. Hear Individuals/Delegations:

None present.

VI. SBDM Council Policy Review/Update:

No policies were presented for review or update.

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VII. Finance Report:

Council did not receive a copy of the current Finance Report due to our bookkeeper being on vacation.

VIII. Principal's Report/Good News:

Principal Burkhart told the Council that the maintenance crew advised her earlier in the day that the air conditioning at HC had been repaired.

Also, there are billboards being placed along US 421 displaying Harlan County High School and courses available to students. There has been a great deal of positive feedback from the public concerning the billboards.

IX. New Business:

1. Council will set the date and time for meetings to be held during 2018-19 school year. (HCHS SBDM Council By Laws)

Council decided to set the meeting date on the second Thursday of each month at 3:15 pm in the HCHS Media Center.

- Motion to set the HCHS SBDM Council meeting date as the second Thursday each month and the meeting time at 3:15 pm with the meeting location as the HCHS Media Center for the 2018-19 school year was made by Mr. Henson. Ms. Alred seconded. Consensus was reached.

The Secretary will notify the media by email of the date, time, and location of the 2018-19 HCHS SBDM Council meetings. An email with this information will also be sent to All Harlan County High School teachers and our Coordinator Lisa Lewis.

2. Council will elect a Vice Chair. (HCHS SBDM Council By Laws)

Council asked Mr. Scott Pace to continue as Vice Chair. He accepted.

- Motion to approve Mr. Scott Pace, teacher representative, as Vice Chair for the 2018-19 school year was made by Ms. Alred. Mrs. Turner seconded. Consensus was reached.

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3. HCHS 2018-19 Student Handbook Update:

Mr. Pace, the Council liaison with the printer, advised that he had made all the approved changes to the 2018-19 Student Handbook.

Council decided to eliminate the wording in the student transcript section of the handbook pertaining to the fee charged for transcripts. The handbook states that a fee of \$2.00 will be required for a transcript. Council had increased that amount to \$5.00 at an earlier meeting. After some discussion, Council decided that there should be no fee required for a student transcript.

- Motion to eliminate the wording in the student transcript section of the Student Handbook pertaining to the fee charged for transcripts was made by Mr. Henson. Mrs. Turner seconded. Consensus was reached.

X. Fundraisers:

1. HCHS Pep Club requests approval to host a “Kickoff to Fall Sports” on August 17 2018. Vendors will sell snow cones and funnel cakes. Face painting and games will also be available for a price to be determined. Funds raised will be used to pay for fan buses during the school year.

- Motion to approve the HCHS Pep Club fundraiser request was made by Ms. Alred. Mrs. Turner seconded. Consensus was reached.

XI. Trips:

None presented.

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XII. Addendum:

Ms. Alred advised the Council that she has a trip planned for the HCHS Cheerleaders on July 21<sup>st</sup> to Lexington KY, but failed to bring the required paperwork to the meeting. Council agreed to approve the trip if the required paperwork was given to Principal Burkhart by Monday, July 16.

- Motion to approve the HCHS Cheerleaders trip to Lexington KY on July 21<sup>st</sup>, pending the required paperwork be given to Principal Burkhart by Monday July 16<sup>th</sup>, was made by Mrs. Turner. Mr. Pace seconded. Consensus was reached.

\*\*As a note, Ms. Alred gave the required paperwork to Principal Burkhart on Monday July 16<sup>th</sup>.

XIII. Next Meeting Date:

The next regular scheduled meeting date will be determined at today's meeting.

**The next regular scheduled meeting date is Thursday August 9 2018 at 3:15 pm.**

XIV. Adjourn:

- Motion to adjourn was made by Mr. Pace. Mrs. Turner seconded. Consensus was reached.

The meeting was adjourned at 3:45 pm.

Edna M. Burkhart

8-2-18

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Chairperson's Signature

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Date Minutes Approved